

GLEN ROCK BOARD OF EDUCATION
Glen Rock, New Jersey 07452
DARIO VALCARCEL, JR. MEDIA CENTER
March 27, 2018
- WORK / REGULAR SESSION MINUTES -

President Torsiello called the meeting to order at 7:30 PM. In accordance with the Open Public Meetings Act, Chapter 231, the Laws of 1975, notice of this meeting has been sent to all school offices, officially designated newspapers, filed with the Borough Clerk and posted in the Board of Education office, forty-eight (48) hours in advance of the meeting.

MEMBERS PRESENT: Dr. Brennan, Ms. Carr (left at 9:03 PM), Ms. Findley, Mr. Hayward, Mr. Hirschberg, Ms. McNabola, Mr. Ohri (at 7:35 PM), Ms. Scarpelli, Mr. Torsiello

MEMBERS ABSENT: None

ALSO PRESENT: Mr. Bruce Watson, Interim Superintendent of Schools
Mr. Michael Rinderknecht, Business Administrator/
Board Secretary
5 Members of the Public
1 Press Representative(s)

ADEQUATE NOTICE OF MEETING

In accordance with P.L. 1975 Chapter 231, notice of tonight's meeting was mailed to The Record and The Ridgewood News on January 10, 2018. Notice of this meeting was also mailed to the Borough Clerk and was posted on the bulletin board of the Board of Education Office in the Administration Building on the same date. Copies of the procedures in effect for Regular Board Meetings are available for the public at tonight's meeting.

MISSION STATEMENT

The Glen Rock School District founded on principles of education, in partnership with a supportive community, provides an exceptional education to all students to cultivate resilient, responsible and engaged global citizens.

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied and Board of Education President concurs that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Board of Education meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In

rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

STUDENT COUNCIL REPRESENTATIVE’S REPORT

- Eric Tymoshenko – Student Council Representative

Mr. Tymoshenko reported out on various student related activities that have taken place.

CHIEF SCHOOL ADMINISTRATOR’S REPORT

- Student Safety Data Report
 Presenter: Mr. Bruce Watson

PUBLIC COMMENTS (I OF II)

The rules for public input at board meetings are contained in Glen Rock Regulation 1120 - copies are available at each meeting.

Meeting opened to public comments at 8:20 PM.

None

Meeting closed to public comments at 8:20 PM.

GENERAL RESOLUTIONS

Motion made by Ms. Scarpelli Seconded by Mr. Hayward to approve Resolutions G1 through G4 as listed below.

	Dr. Brennan	Ms. Carr	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO							G2		
ABSENT									
ABSTAIN						G2			

G1. Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary, approves the Minutes from the Committee of the Whole and Closed Board meeting of March 6, 2018, Work Session meeting of March 13, 2018 and the Regular and Closed Board meeting of February 27, 2018.

G2. Be it resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following middle and high school mathematics textbooks, effective 2018:

Title: Geometry
 Author(s): Kanold, Burger, Dixon Larson & Leinwand
 Publisher: Houghton Mifflin Harcourt
 Copyright: 2018
 ISBN #: 978-1-328-99116-4
 Grade Level/Subject: Grade(s) 9/10 - Geometry
 # of copies: 250
 Cost: \$116.90 (text and on-line bundle)

Title: Algebra 1
 Author(s): Kanold, Burger, Dixon Larson & Leinwand
 Publisher: Houghton Mifflin Harcourt
 Copyright: 2018
 ISBN #: 978-1-328-90002-9
 Grade Level/Subject: Grade(s) 8 and 9 - Algebra 1
 # of copies: 250
 Cost per bundle: \$116.90 (text and online bundle)

Title: Algebra 2
 Author(s): Kanold, Burger, Dixon Larson & Leinwand
 Publisher: Houghton Mifflin Harcourt
 Copyright: 2018
 ISBN #: 978-1-328-99117-1
 Grade Level/Subject: Grade(s) 10-11 - Algebra 2
 # of copies: 250
 Cost: \$116.90 (text and on-line bundle)

- G3.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following course be added to the High School Program of Studies for the 2018-2019 School Year:

Mandarin Chinese IV (H)

- G4.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following field trips for students which will occur at no district expense, except for the cost of substitute teachers and overnight stipends, if any for the chaperones accompanying the students:

Class/Grade	School	Teacher(s)	Location
Journalism	High	J. Tonic*	The Wall Street Journal New York, NY
Business	High	A. Sedlak*	Stevens Institute of Technology Hoboken, NJ
French/Spanish	High	D. Ekin* A. Payano*	Poetry Competition William Paterson University Wayne, NJ
Kindergarten	Hamilton	J. Britton	Thielke Arboretum Glen Rock, NJ
Kindergarten	Hamilton	K. Lau	Thielke Arboretum

			Glen Rock, NJ
Grade 3	Hamilton	K.McCloskey D.Bolan	Sterling Hill Mining Museum Ogdensburg, NJ
Grade 5	Hamilton	R.Gloede L.Ciabattoni	Liberty Hall Museum Union, NJ

*Substitute Required

BUSINESS RESOLUTIONS

Motion made by **Mr. Hayward** Seconded by **Mr. Ohri** to approve Resolution B1 as listed below.

	Dr. Brennan	Ms. Carr	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√		√	√		√	√	√	√
NO					√				
ABSENT									
ABSTAIN		√							

B1. Approval of Tentative 2018-2019 Budget

Be it resolved, that the Board approve the following Tentative Budget for the 2018-2019 School Year:

	Budget	Local Tax Levy
General Fund (Fund 10)	\$50,565,767	\$46,190,540
Special Revenue Fund (Fund 20)	\$655,790	
Debt Service Fund (Fund 40)	<u>\$3,184,938</u>	\$2,410,694
Total Tentative Budget	\$54,406,495	

Be it further resolved, that the 2018/19 school year budget includes an automatic adjustment for enrollment, in the amount of \$368,689 and the use of the health care cost adjustment in the amount of \$594,109.

Motion made by **Dr. Brennan** Seconded by **Ms. Findley** to approve Resolutions B2 through B7 as listed below.

	Dr. Brennan	Ms. Carr	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO			B3						
ABSENT									
ABSTAIN								B7 -personal reimbursement only	

- B2.** Be it resolved that the Board approves the use of Banked CAP in the amount of \$816,870 to assist in funding Special Education tuition related costs which must be completed by the end of the 2018-2019 budget year and cannot be deferred in accordance with N.J.S.A.18A:7F-39 and N.J.A.C. 6A:23A-10.3(b).
- B3.** Be it resolved that the Board approve the following Statement of Purpose for a Capital Reserve Withdrawal for excess costs and Other Capital Projects which shall be added to the District's Advertised 2018-19 Budget for the Legal Advertisement of the Public Budget Hearing:

Capital Reserve Withdrawal – Other Capital Projects

For boiler replacements at the High School/Middle School and Byrd School, floor asbestos abatement and replacement at the High School/Middle School, rooftop unit and related control replacements for the High School/Middle School Nurse's Offices and security improvements located at the High School/Middle School and Board of Education Office. The total cost of these projects is \$725,685 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the Core Curriculum Content Standards.

- B4.** Be it resolved by the Glen Rock Board of Education, that the Board, upon recommendation of the Business Administrator, approves the following resolution regarding Employee Travel and Related Expenses:

Whereas, school district policies 2033, 3310, 4131, 4133, 4233 and bylaw 9250 regarding travel reimbursement and related expenses and N.J.A.C. 6A:23B-1.2(b) provided that the Board Of Education shall establish in the 2017-2018 school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement in the amount not to exceed \$97,225.00; and

Whereas, the Board Of Education has incurred travel and related expenses as of February 28, 2018 in the amount of \$32,939.21 for the 2017-2018 school year; and

Whereas, school district policies 2033, 3310, 4131, 4133, 4233 and bylaw 9250 regarding travel reimbursement and related expenses and N.J.A.C. 6A:23B01.2(b) provides that the Board Of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year.

Now, therefore be it resolved, that the Glen Rock Board of Education hereby establishes the school district travel maximum for the 2018-2019 Tentative Budget in the sum of \$88,300.00; and

Be it further resolved, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

- B5.** Be it resolved that the Board, upon recommendation of the School Business Administrator/ Board Secretary, approves the adoption of the monthly certification(s) of Major Budgetary Account and Fund status as follows:

Whereas, the Board of Education has accepted and reviewed financial reports for the period ending January 31, 2018, including the Report of the Secretary;

Whereas, the Board has received and reviewed financial reports issued by the School Business Administrator/Board Secretary; (Attached as Appendix A)

Whereas, the Board has had consultations with the appropriate school administrators;

Resolved that members of the Board of Education do hereby certify that to the best of our knowledge, no major accounts appears to be overextended in violations of N.J.A.C 6A:23-2.11(c) 4.

- B6.** Be it resolved that the Board upon recommendation of the School Business Administrator/Board Secretary retroactively approves the transfer of funds/ budget adjustments for month ending February 2018 in the amount of \$415,101.93 . (Attached as Appendix B)
- B7.** Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary retroactively approves the bills list dated February, 2018 as follows:

Fund 10- General Fund	\$ 1,662,875.12
Fund 20 – Special Revenue	\$ 67,249.01
Fund 30 – Capital Projects	\$ 31,299.44
Fund 40 – Debt Service	\$ 0
Fund 60 - Cafeteria Account	\$ 49,764.30
Fund 65 – Community School Account	\$ 11,468.60
Unemployment Trust Account	\$ 9,723.97
February 2018, Payroll	\$ 2,694,220.00

PERSONNEL RESOLUTIONS

Motion made by Ms. Scarpelli Seconded by Ms. McNabola to approve Resolutions P1 through P10.

	Dr. Brennan	Ms. Carr	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN									

P1. Be it resolved that the Board, upon the recommendation of the Chief School Administrator, accepts with regret, the resignation of the following staff member for retirement reasons, in accordance with the provisions of the negotiated agreement:

Name	Position	Effective Date
Andrea Tahinos	Director, Glen Rock Community School and District Communications	7/1/2018

P2. Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the initial tenure track appointment of the following certificated staff member for the 2017-2018 school year:

Name	School	Position	Start Date	Step (Salary)	Account Number
Robin Kazmierczak	High	Library Media Specialist	4/16/18	MA/Step 1 \$55,481.+ \$3,471. Differential (prorated to start date = \$14,738.)	11-000-222-100-20-09-213

P3. Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the appointment of the following district substitute for the 2017-2018 school year:

Name	Category	Certification Status
Maribeth Pabst	Teacher	County Certification

P4. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the appointment of the following as advisors to the extra-compensation High School Co-curricular position, in accordance with the current GREA negotiated agreement, for the 2017-2018 school year:

Co-curricular Position	Name	Stipend	Account #
Playwriting Club (shared position)	Juliet McKinley/ Brian Montalbano*	\$624 each (50% of \$1,248)	11-401-100-100-20-31-000

*Juliet McKinley was previously approved for full stipend.

- P5. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the request for a Child Rearing Leave as follows:

Name	Position	Leave Start Date	Leave End Date
Cristina Feifer	Special Education Coleman School	9/4/2018	12/3/2018

- P6. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following student intern assignment in the district during the 2017-2018 school year, at no cost to the Board:

Student Name	College/University	School / Subject	Cooperating Staff Member / Dates
Natalya Martinez	Montclair State University	District-Wide/ School Psychology	Dianne Curtis March 23 - June 1, 2018

- P7. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following 10-month staff for the GRCS at the rates previously established by the GRCS' board-approved guide.

Name	Program	Position	Rate	Account Number
Matthew Fellini	SACC	Student Aide	\$8.60/hr	65.430.100.101.34.52.123
Grace Crawford	SACC	Student Aide	\$8.60/hr	65.430.100.101.34.52.123
Molly Knight	SACC	Student Aide	\$8.60/hr	65.430.100.101.34.52.123
Trisha Blazejewski	SACC	Student Aide	\$8.60/hr	65.430.100.101.34.52.123
Alaina Phelan	SACC	Student Aide	\$8.60/hr	65.430.100.101.34.52.123

- P8. Be it resolved that the Board, upon the recommendation of the Chief School Administrator, retroactively approves the home instruction for high school student ID# 207058 as required February 22, 2018 through May 22, 2018 with 2 hours of core subjects per week at the rate of \$40 per hour:

Home Instructor	Subject
Anna Marie Creighton	Algebra II
Stephanie Kramer	English 11
Stephanie Kramer	AP US History

- P9.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following Travel and Conferences for professional development and training purposes as specified below:

Attendee	School/Dep't	Program	Location	Date	Cost	Account
T. Bacolas	High	Gang Awareness Training	Hackensack, NJ	3/21/18	Travel Only	11.000.240.580.20.44.2051
A.Sedlak*	High	Accounting Educators Workshop	South Iselin, NJ	4/13/18	No Cost	N/A
T. Caren	Guidance	Western New York Counselor Tour	Buffalo, NY	4/22/18 - 4/25/18	\$750.00	11.000.218.580.23.23.251
B. Watson	Superintendent	NJASA/NJAPSA Spring Leadership	Atlantic City	5/16/18 - 5/18/18	\$358.00	11.000.230.580.05.00.000
R. Santos	Technology	International Society for Technology in Education	Chicago, IL	6/24/18 - 6/27/18	\$2,373.30	11.000.252.580.35.00.000

*** Substitute Required**

NOTE: Conference/Workshop reimbursements are estimated costs. Actual reimbursements to be made in accord with Board Policy, N.J.S.A. 18A:11-12 and the State's regulations regarding travel covered under Circular Letter 08-13-OMB and any subsequent Circular Letters which may be issued by the State Office of Management and Budget. The costs for applicable substitute teachers will be in addition to travel costs.

- P10.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, accepts with regret, the resignation of the following staff for personal reasons, in accordance with the provisions of the GRBOE/GREA negotiated agreement:

Name	Position	Effective Date
Ellen Volkomer	Administrative Assistant - Technology	4/13/2018

HIB RESOLUTION

Motion made by Mr. Hayward Seconded by Ms. Scarpelli to affirm the decision made in COLEHIB-98101, as reported by the Chief School Administrator during the March 6, 2018 Closed Work Session Meeting.

	Dr. Brennan	Ms. Carr	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√		√	√	√	√	√	√	√
NO									
ABSENT		√							
ABSTAIN									

VANDALISM/SUSPENSION/HIB REPORTS - February and March 2018

Disciplinary Action			HIB?	# of Students	Grade(s)	Infraction
In-School Suspension	Out-of-School Suspension	Other				
	X		No	1	8	Stealing from Administration
	X		No	1	8	Disregard of instructions regarding remaining in the building after dismissal
	X		No	1	9	Confirmed Substance Abuse
X			No	1	12	Leaving school building without permission

NEW BUSINESS

- The Board discussed having a special meeting to further discuss the tentative 2018/19 budget.
- Mr. Watson noted that Mr. Rinderknecht has arranged to have the architect come in for a meeting with him and the Superintendent.
- Next Meeting Date: April 10, 2018

PUBLIC COMMENTS (II OF II)

Meeting opened to public comments at 9:12 PM.

A resident asked about the High School Assistant Principal going to a gang violence workshop.

Meeting closed to public comments at 9:14 PM.

RECESS TO CLOSED SESSION

Motion made by Ms. Scarpelli Seconded by Ms. Findley to recess to closed session at 9:15 PM.

	Dr. Brennan	Ms. Carr	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√		√	√	√	√	√	√	√
NO									
ABSENT		√							
ABSTAIN									

BE IT RESOLVED BY THE GLEN ROCK BOARD OF EDUCATION that

WHEREAS, The Board of Education of Glen Rock must discuss personnel and legal matters which includes Board/GREA negotiations update; and

WHEREAS, The aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore,

RESOLVED, That the aforesaid subjects shall be discussed in private session by this Board at the conclusion of the public segment of this meeting, and information pertaining thereto will be made available to the public at the next regularly scheduled meeting, or as soon thereafter as possible but no later than May 22, 2018, if reasons for non-disclosure no longer exist.

ADJOURNMENT

Motion made by **Mr. Hayward** Seconded by **Ms. Scarpelli** to adjourn the Regular Meeting of March 27, 2018 at 9:28 PM.

	Dr. Brennan	Ms. Carr	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√		√	√	√	√	√	√	√
NO									
ABSENT		√							
ABSTAIN									

Respectfully submitted,



Michael Rinderknecht
Business Administrator/ Board Secretary