

GLEN ROCK BOARD OF EDUCATION
Glen Rock, New Jersey 07452
DARIO VALCARCEL, JR. MEDIA CENTER
February 5, 2019
- COMMITTEE OF THE WHOLE AGENDA -

ROLL CALL

	Dr. Brennan	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Mr. Scherer	Mr. Torsiello	Ms. Scarpelli
PRESENT									
ABSENT									

RECESS TO CLOSED SESSION: 7:00 PM

**MOTION MADE BY _____ SECONDED BY _____ to approve
the following resolution:**

	Dr. Brennan	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Mr. Scherer	Mr. Torsiello	Ms. Scarpelli
YES									
NO									
ABSENT									
ABSTAIN									

BE IT RESOLVED BY THE GLEN ROCK BOARD OF EDUCATION that

WHEREAS, The Board of Education of Glen Rock must discuss personnel and legal matters which includes an employee resignation, GRAA negotiations, HIB matter and Superintendent search, ; and

WHEREAS, The aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore,

RESOLVED, That the aforesaid subjects shall be discussed in private session by this Board at the conclusion of the public segment of this meeting, and information pertaining thereto will be made available to the public at the next regularly scheduled meeting, or as soon thereafter as possible but no later than March 19, 2019, if reasons for non-disclosure no longer exist.

WORK / REGULAR SESSION CALL TO ORDER:
Immediately following Closed Session – Approximately 8:00 PM

	Dr. Brennan	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Mr. Scherer	Mr. Torsiello	Ms. Scarpelli
PRESENT									
ABSENT									

FLAG SALUTE

ADEQUATE NOTICE OF MEETING

In accordance with P.L. 1975 Chapter 231, notice of tonight's meeting was mailed to The Record and The Ridgewood News on January 9, 2019. Notice of this meeting was also mailed to the Borough Clerk and was posted on the bulletin board of the Board of Education Office in the Administration Building on the same date. Copies of the procedures in effect for Regular Board Meetings are available for the public at tonight's meeting.

MISSION STATEMENT

The Glen Rock School District founded on principles of education, in partnership with a supportive community, provides an exceptional education to all students to cultivate resilient, responsible and engaged global citizens.

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied and Board of Education President concurs that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Board of Education meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PRESENTATION

- Referendum website
 Presenter: Mr. Bruce Watson

RECOMMENDED TIMEFRAME
NO MORE THAN 20 MINUTES PER CONTENT AREA

PERSONNEL

➤ **Personnel**

- Discussion
- Old Business
- New Business/Regular Public meeting items
- Actionable items

**MOTION MADE BY _____ SECONDED BY _____ to approve
Resolutions P1 through P8:**

	Dr. Brennan	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Mr. Scherer	Mr. Torsiello	Ms. Scarpelli
YES									
NO									
ABSENT									
ABSTAIN									

P1. Be it resolved that the Board, upon the recommendation of the Chief School Administrator, retroactively approves the home instruction for high school student ID# 207368 as required January 16, 2019 through April 16, 2019 with 10 hours of core subjects per week at the rate of \$40 per hour:

Home Instructor	Subject
Amy Giovanetti	US History II
Susan Deubner	English 11

P2. Be it resolved that the Board, upon the recommendation of the Chief School Administrator, retroactively approves the home instruction for high school student ID# 207778 as required January 18, 2019 through April 18, 2019 with 5 hours of core subjects per week at the rate of \$40 per hour:

Home Instructor	Subject
Susan Sileo	Health 9
Susan Sileo	Health 10

- P3.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, retroactively approves the home instruction for high school student ID# 207029 as required January 21, 2019 through April 21, 2019 with 2 hours of core subjects per week at the rate of \$40 per hour:

Home Instructor	Subject
Amy Giovanetti	Psychology
Ashley Yancy	English

- P4.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the appointment of the following long-term replacement staff member for the dates listed below:

Name	School	Position	Start/End Date	Step (Salary)	Account Number
Andrew Rose	Byrd	Physical Education	2/6/2019 - 5/3/2019	\$51,082. BA/Step 1 Prorated to \$15,324.60	11.120.100.101.10.12.213

- P5.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the appointment of the following district substitute for the 2018-2019 school year:

Name	Category	Certification Status
Andrew Rose	Teacher	NJ CEAS Certification

- P6.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, accepts with regret, the resignation of the following staff member for personal reasons:

Name	Position	Effective Date
Jennifer Biondi	Administrative Assistant - Central Office and Stipend Position: To assist the Chief School Administrator with various notifications and reports.	February 18, 2019

- P7.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, accepts with regret, the resignation of the following staff member for retirement reasons, in accordance with the provisions of the GRBOE/GREA negotiated agreement:

Name	Position	Effective Date
Sharon Moore-Silver	Special Education Teacher Hamilton School	July 1, 2019

P8. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following Travel and Conferences for professional development and training purposes as specified below:

Attendee	School/Dep't	Program	Location	Date	Cost	Account
M. McDermott*	Middle	Addressing Behavior Challenges in the Classroom	Mahwah, NJ	2/21/19	\$149.00	11.000.223.580.21.15.251
J. Frances*	High	Horace Mann School - Spanish Visit	Bronx, NY	2/25/19	Travel Only	11.000.223.580.20.05.251
M. Zaorski*	Middle	Strategies and Structures for Teaching Reading & Writing	Livingston, NJ	2/28/19	\$262.00	11.000.223.580.21.04.002
P. Anand*	Middle	Strategies and Structures for Teaching Reading & Writing	Livingston, NJ	2/28/19	\$262.00	11.000.223.580.21.04.002
T. Simpson*	Middle	Strategies to Promote Personalized Learning and Student Choice	Mahwah, NJ	3/1/19	\$149.00	11.000.223.580.21.04.003
D. Conklin*	Central	Guided Reading Strategies	Newark, NJ	3/11/19	\$259.00	11.230.100.610.11.48.540
S. Haziza*	Middle	NJ Science Olympiad - State Final Tournament	Edison, NJ	3/12/19	No cost	N/A
S. Russomano*	Middle	NJ Science Olympiad - State Final Tournament	Edison, NJ	3/12/19	No cost	N/A
T. Leibman*	Middle	NJ Association of Middle Level Educators Annual Conference	Union, NJ	3/15/19	\$119.00	11.000.223.580.21.15.251

M. Strype*	Middle	NJ Association of Middle Level Educators Annual Conference	Union, NJ	3/15/19	\$119.00	11.000.223.580.21.14.251
J. Wirt	Middle	NJ Association of Middle Level Educators Annual Conference	Union, NJ	3/15/19	\$119.00	11.000.223.580.21.44.251
T. Simpson*	Middle	Motivating the Unmotivated	Newark, NJ	3/18/19	\$259.00	11.000.223.580.21.04.003
C. Abbitt	Guidance	Traumatic Stress	Paramus, NJ	3/21/19	\$40.00	11.000.218.580.23.23.251
A. Cece*	Middle	New Jersey Council for Exceptional Children Spring 2019 Conference	Mahwah, NJ	3/22/19	\$115.00	11.000.223.580.21.02.251
C. Gallagher*	Middle	New Jersey Council for Exceptional Children Spring 2019 Conference	Mahwah, NJ	3/22/19	\$115.00	11.000.223.580.21.02.251
H. Castiglione	Special Services	NJASSW Annual Spring Institute	Iselin, NJ	3/25/19	\$125.00	11.000.223.580.30.16.251
M. Weisberg*	High	An Intro to Argument Driven Inquiry	Saddlebrook, NJ	3/27/19	\$103.00	11.000.223.580.20.14.251
T. Simpson*	Middle	Formative Assessment Tools for Student Success	Mahwah, NJ	3/28/19	\$149.00	11.000.223.580.21.04.003
A. Davis*	Byrd	Increase Your Success as a Special Educator Resource Teacher	Newark, NJ	4/9/19	\$249.00	11.000.223.580.10.00.000
T. Clark*	Byrd	Increase Your Success as a Special Educator Resource Teacher	Newark, NJ	4/9/19	\$249.00	11.000.223.580.10.00.000
C. Quinlan*	Byrd	Increase Your Success as a Special	Newark, NJ	4/9/19	\$249.00	11.000.223.580.10.00.000

		Educator Resource Teacher				
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***Substitute Required**

GENERAL

> Governance

- Discussion
- Old Business
 - Memorandum of Understanding - Rutgers School of Health Professions
 - Joint BOE/Council meeting
- New Business/Regular Public meeting items
- Actionable items

MOTION MADE BY _____ SECONDED BY _____ to approve

Resolutions G1 through G6:

	Dr. Brennan	Ms. Findley	Mr. Hayward	Mr. Hirschberg	Ms. McNabola	Mr. Ohri	Mr. Scherer	Mr. Torsiello	Ms. Scarpelli
YES									
NO									
ABSENT									
ABSTAIN									

G1. Be it resolved that the Board, upon recommendation of the Chief School Administrator, reads for the second time and adopts the policy listed below which was read for the first time at the January 8, 2019 Regular Board Meeting. (Attached as Appendix A)

Policy 6154	Homework/Makeup Work
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G2. Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary, accepts the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018 and the Auditor’s Management Report on Administrative Findings Financial Compliance and Performance, and approves the Corrective Action Plan. (Attached as Appendix B)

G3. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following field trip for students which will occur at no district expense, except for the cost of substitute teachers and overnight stipends, if any for the chaperones accompanying the students:

Class/Grade	School	Teacher(s)	Location
Kindergarten	Byrd	K.Costello E.Voigt	Memorial Auditorium Montclair State University Montclair, NJ

Grade 2	Central	J. Hahn R. Tell	Museum Village Monroe, NY
Grade 4	Central	S. Bonanno J. Boyle K. Gomez	Ellis Island Liberty State Park Jersey City, NJ
6th Grade Science	Middle	K. Marble S. Russomano M. Valentino	The Bronx Zoo Bronx, NY

- G4.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following Special Education contracted service providers for the 2018-2019 school year for Student #207923:

Provider Name	Service	Rate	Anticipated Fees	Account
Dana Vergara	Direct Instruction	\$75/hr	Up to \$8,500.00	11-000-219-320-30-16-437
Laurie Rogoff	Direct Instruction	\$85/hr	Up to \$7,000.00	11-000-219-320-30-16-437

- G5.** Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary approves the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-20, and

Whereas, the Glen Rock Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2019-20 budget year.

Now therefore be it resolved that the Glen Rock Board of Education hereby authorizes the Business Administrator/Board Secretary to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-20 school year.

- G6.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, retroactively approves the Center for Children’s Behavioral Health, to provide home instruction services for Student #208129 during the time period January 1 - June 30, 2019 at a fee of \$75.00 per hour charged against account #11-219-100-320-30-16-437.

➤ **Instruction and Program**

- Discussion
- Old Business
- New Business/Regular Public meeting items
- Actionable items

APPENDIX

A



Book Policy Manual
Section Series 6000 Instruction
Title Homework, Makeup Work
Number 6154
Status Active
Adopted January 13, 1992
Last Revised June 26, 2017

GLEN ROCK BOARD OF EDUCATION
Glen Rock, New Jersey

FILE CODE: 6154

Policy

	Monitored
	Mandated
X	Other Reasons

HOMework/MAKEUP WORK

The Glen Rock Board of Education believes that homework relevant to material presented in class provides an opportunity to broaden, deepen or reinforce the student's knowledge. Teachers must use discretion in deciding the number and length of assignments. The board encourages the use of interrelated major homework assignments such as term papers, themes and creative projects.

The goal of assigned homework shall be to:

- A. Stimulate the intellectual development of children and create and broaden desirable interests and habits;
- B. Reinforce student mastery of skills, expand the student fund of worthwhile knowledge, encourage

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creative use of abilities and increase appreciation of the world;

C. Be meaningful and relate to classroom activities;

D. Help students develop effective study skills; and

E. Promote achievement of the New Jersey Student Learning Standards.

Teachers will recognize religious beliefs.

When schools are closed for religious holidays, no homework will be assigned immediately before the religious holiday with the assumption that the work be completed during the holiday nor can work, tests or quizzes be due or given immediately after the holiday.

Homework shall not be assigned for punitive reasons.

Teaching staff shall provide help when needed to students to promote student development of effective study skills. In assigning homework, teaching staff members shall make a reasonable effort to provide for individual differences and abilities, and that homework assignments are purposeful, clear and have real meaning for the student. Homework assignments shall be explained in class to enable students to ask questions and request assistance.

Students are responsible for the completion of homework. Students shall be encouraged to use study time given during the school day properly and efficiently. Students shall also be encouraged to utilize study guides, materials and resources fully.

Students absent for any reason shall make up assignments, class work and tests within a reasonable length of time determined by the classroom teacher. A reasonable length of time shall be no less than the same number of school days missed but may be longer, depending on the reasons for student absence, the amount of work to be made up or other extenuating conditions.

Students being excused for any reason shall be responsible for making arrangements with the teachers of the missed classes in order to make up the work missed. These arrangements shall be made before the absence from class.

Incompletes/Make-Up Work

When a student does not complete work missed for absence or other reasons, he/she will receive an "incomplete" for the marking period. Students will be given 10 school days following the end of the marking period to make up the missed work. If work critical to the student's understanding of the subject is not made up by the end of the next marking period, the grade for that subject area may be an "F".

If work is missing during the final marking period of the school year, the grade will be left to the discretion of the teacher. The teacher who has given an "incomplete" is responsible for reporting to the student the work he/she has missed and citing the consequences mentioned above.

Since homework is an integral part of classroom activity, the board directs the administration to develop and promote mutual understanding of purpose between home and school. Parents/guardians shall be encouraged to provide a home atmosphere with facilities conducive to good study. Parents/guardians shall be urged to provide only the assistance and guidance necessary to enable students to process and complete homework.

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Elementary Schools

At the elementary levels the purpose of homework is to reinforce classroom instruction. The amount and frequency of homework shall be determined by the classroom teacher, based upon grade level recommendations of the National Education Association. The teacher's responsibilities are to assign, review and assess homework. Students are responsible for recording homework and transporting necessary instructional materials to and from school. At home, students are expected to complete assignments to the best of their ability and as independently as possible.

Middle and High Schools

At the middle school and high school levels, no homework will be assigned immediately before the December winter break with the assumption that the work be completed during the break, nor can work be due immediately after winter break. Students will have at least the weekend after the break to complete any long-term assignments.

General Guidelines for Homework Implementation

- A. The time allotments and types of assignment will vary from grade level to grade level, with an increase in time and complexity proportionate to the grade level;
- B. Principals shall remind teachers that there should be coordination of and a balance across disciplines regarding the number of homework assignments at team meetings, department meetings, grade level meetings, and faculty meetings to enable the homework from all classes to be completed in a reasonable amount of time;
- C. Teachers shall recognize the need to pay attention to individual differences and abilities as they relate to time necessary to complete homework assignments. The length of time necessary for student preparation in daily homework assignments will vary by content area and purpose;
- D. Homework shall include but not be limited to written assignments. Assignments shall also take the form of reading, reviewing, studying and projects. These additional aspects shall be a vital part of pupils' preparation for class;
- E. Electronic devices and internet resources may be assigned or otherwise used in completing homework assignments;
- F. Teaching staff members shall assist students in planning and managing the homework for long-range assignments. Assistance may include but is not limited to providing reminders of deadlines and checking progress at assigned intervals;
- G. As with other indicators of student progress that are calculated in determining a grade, the teaching staff members shall clearly indicate to the students the percentage of the overall grade attributed to homework assignments.

Key Words

Homework, Makeup Work

Legal

N.J.S.A. 18A 11-1: General mandatory powers and duties

N.J.S.A. 18A 36-14 Religious holidays; absence of pupils on; effect

N.J.S.A. 18A 54-20: Powers of board

N.J.A.C. 6A 32-10.1 et seq General

APPENDIX

B

**Glen Rock Public Schools
Corrective Action Plan - Fiscal Year 2018**

Type Of Audit: Comprehensive Annual Financial Audit Ending 6/30/2018
Date Of Board Meeting: February 5, 2018
Contact Person: Michael Rinderknecht- Business Administrator/Board Secretary
Email: mrinder@glenrocknj.org
Telephone Number: (201) 445-7700 Ext. 8942

Recommendation Number	Corrective Action Approved By The Board	Method of Implementation	Person Responsible For Implementation	Completion Date Of Implementation
No Audit Comments/No Corrective Action Plan Necessary				

 Michael Rinderknecht
 Business Administrator/Board Secretary

 Bruce Watson
 Interim Superintendent of Schools

 Date

 Date