

GLEN ROCK BOARD OF EDUCATION
Glen Rock, New Jersey 07452
DARIO VALCARCEL, JR. MEDIA CENTER
February 27, 2017
- WORK / REGULAR SESSION MINUTES -

President Torsiello called the meeting to order at 7:00 PM. In accordance with the Open Public Meetings Act, Chapter 231, the Laws of 1975, notice of this meeting has been sent to all school offices, officially designated newspapers, filed with the Borough Clerk and posted in the Board of Education office, forty-eight (48) hours in advance of the meeting.

MEMBERS PRESENT: Dr. Brennan, Ms. Carr, Ms. Hillock, Mr. Hirschberg, Mr. Jadick, Ms. McNabola, Mr. Ohri, Ms. Scarpelli, Mr. Torsiello

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Paula Valenti, Superintendent of Schools
Mr. Michael Rinderknecht, Business Administrator/
Board Secretary
65 Members of the Public
1 Press Representative(s)

RECESS TO CLOSED SESSION: 7:08 PM

BE IT RESOLVED BY THE GLEN ROCK BOARD OF EDUCATION that

WHEREAS, The Board of Education of Glen Rock must discuss personnel and legal matters which includes an HIB report; and

WHEREAS, The aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore,

RESOLVED, That the aforesaid subjects shall be discussed in private session by this Board at the conclusion of the public segment of this meeting, and information pertaining thereto will be made available to the public at the next regularly scheduled meeting, or as soon thereafter as possible but no later than April 24, 2017 if reasons for nondisclosure no longer exist.

Motion made by Ms. Scarpelli Seconded by Mr. Ohri that the February 27, 2017 Regular Session Meeting be adjourned to Closed Session at 7:08 PM.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN									

WORK / REGULAR SESSION CALL TO ORDER:
Immediately following Closed Session – 8:00 PM

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
PRESENT	√	√	√	√	√	√	√	√	√
ABSENT									

ADEQUATE NOTICE OF MEETING

In accordance with P.L. 1975 Chapter 231, notice of tonight's meeting was mailed to The Record and The Ridgewood News on January 10, 2017. Notice of this meeting was also mailed to the Borough Clerk and was posted on the bulletin board of the Board of Education Office in the Administration Building on the same date. Copies of the procedures in effect for Regular Board Meetings are available for the public at tonight's meeting.

MISSION STATEMENT

The Glen Rock School District, an integral part of a supportive community founded on the principles of education, embraces its students as its highest priority by providing an exceptional education and opportunities for personal development of the whole child in a secure environment through a comprehensive, innovative and rigorous curriculum and co-curricular activities to foster productive and responsible citizens of the globally connected society.

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied and Board of Education President concurs that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Board of Education meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

STUDENT COUNCIL REPRESENTATIVE'S REPORT

- Mr. Kevin Callahan – Student Council Representative

Mr. Callahan reported on the Glen Rock Hockey Team's win today. He also noted various other upcoming student activities.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

- Dr. Valenti reported that Mrs. Sue McBride has been selected as a 2017 Women's History Month Honoree by the Commission on the Status of Women.
- Dr. Valenti provided an update on the Superintendent book study dates.
- Dr. Valenti reported that the increased air circulation in the Media Center has had a positive impact upon the retesting results of air quality.
- Dr. Valenti recognized four students who recently qualified at DECA States for Nationals. She also spoke of how DECA has continued to expand as well as their future plans.

PRESENTATIONS

- District Goals
Dr. Paula Valenti

PUBLIC COMMENTS (I OF II)

The rules for public input at board meetings are contained in Glen Rock Regulation 1120 - copies are available at each meeting.

Meeting opened to public comments at 8:31 PM.

A resident proposed a program for the Board to reinstate Middle School sports; she provided copies to the Board.

A resident spoke about adding Diwali to the 2017-18 calendar and thanked the Board in advance for approving the calendar that includes Diwali and acknowledging the diversity of the town.

A resident spoke in favor of reinstating the Middle School sports program; she noted it helps to build confidence and self-efficacy.

A resident referenced an email she recently sent to the Board regarding the elimination of Middle School sports; she thanked Dr. Valenti for acknowledging receipt of the email. She then referenced a letter that High School parents received that spoke to the recent increase in drug use and that after school activities/sports are important.

A resident asked about banked CAP. Mr. Rinderknecht explained what banked CAP is available to the district. He referenced the earlier presentation about district goals and what is important and noted many of the items are learned through the sports program.

A resident spoke about eliminating merit bonuses and the possibility of offering incentives for those who can retire to do so. She also noted the town is full of knowledgeable individuals willing to help find a solution.

Meeting closed to public comments at 8:48 PM.

Dr. Valenti reviewed the two draft calendars with the Board; the Board discussed the pros and cons for each.

Meeting opened to public comments at 9:21 PM for public comments on the calendar.

A resident stated that graduation at the end of June is too late.

A resident asked about when the excess days would be taken back during the April break; it was suggested that they begin at the end of the week rather than the beginning.

Meeting closed to public comments at 9:25 PM.

GENERAL RESOLUTIONS

Motion made by Ms. Carr Seconded by Mr. Hirschberg to approve Resolutions G1 through G10 as listed below.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO				G2					
ABSENT									
ABSTAIN			G1						

Many Board members acknowledged former trustee, Ms. Robin Rubinstein for her passion for education and her dedication to the Glen Rock school district; they will gladly support the proposed scholarship in her honor.

- G1.** Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary, approves the Minutes from the Committee of the Whole and Closed Board meeting of January 16, 2017, February 6, 2017 and the Regular and Closed Board meeting of January 30, 2017 and the Community Planning Session of February 4, 2017.

- G2.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the 2017-2018 school year calendar as amended. (Attached as Appendix A)
- G3.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, reads for the second time and adopts the policies listed below which were read for the first time at the January 30, 2017 Committee of the Whole Meeting. (Attached as Appendix B)

6114	Emergencies & Disaster Preparedness
6162.5	Research/Surveys

- G4.** Be it resolved that the Board upon the recommendation of the Chief School Administrator approves the 2016-2017 Nursing Services Plan. (Attached as Appendix C)
- G5.** Be it resolved that the Board upon the recommendation of the Chief School Administrator approves Eilis McGovern to provide ABA services for student #213065 from February, 2017 through June, 2017 at an amount not to exceed \$5,500 to be charged against account #11-219-100-320-30-16-437.
- G6.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the acceptance of the following donations:

Item/Purpose	To	From	Cash Value
13 HP Laptops	Byrd School	HSA	\$13,033.80
Technology Equipment	Byrd School	Mr. Thomas Cha (parent)	\$1,200.00
Stand Up! Speak Out! Assembly for 2017 Week of Respect	MS Guidance Department	GRMS/HS HSA	\$900.00
Alice Paul Institute Speaker to Train HS Girls in Leadership	High School	GRMS/HS HSA	\$380.00

- G7.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following field trips for students which will occur at no district expense, except for the cost of substitute teachers and overnight stipends, if any for the chaperones accompanying the students:

Class/Grade	School	Teacher(s)	Location
6th Grade Science	Middle	A. Cook S. Russomano M. Valentino	The Bronx Zoo Bronx, NY
6th Grade Block	Middle	R. Crescitelli A. Carullo M. Mihalik	National Constitution Center Philadelphia, PA

		M. Sculfort T. Smith	
7th & 8th Grade Gifted & Talented	Middle	L. Mitchell P. Voigt M. Zaorski*	N.J. State House Mini-Model Congress Trenton, NJ
World Language	High	J. Ecochard* D. Plescia*	Philadelphia City Center - Constitution Hall Philadelphia, PA

G8. Be it resolved that the Board accepts the Sage Program Mid-Year Summary Report for the 2016-2017 school year as presented by the Chief School Administrator at the February 13, 2017 Committee of the Whole Meeting.

G9. Be it resolved that the Board, upon recommendation of the Chief School Administrator, retroactively approves the 2016-2017 School Year Special Education out-of-district placements as follows:

Student	Program	Tuition	Account #
206371	ECLC of New Jersey, Ho-Ho-Kus	29,493.00	11-000-100-566-30-16-000
206371	1-1 Aide at ECLC of NJ, Ho-Ho-Kus	12,000.00	11-000-100-566-30-16-000
205333	Banyan Upper School, Fairfield effective 2/6/17 (student attending full time in lieu of part time as approved on 12/12/16)	25,627.55	11-000-100-566-30-16-000
205333	1-1 Aide at Banyan Upper School, Fairfield effective 2/6/17 on Fridays only	1,806.00	11-000-100-566-30-16-000

G10. Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the establishment of the Robin L. Rubinstein Valedictorian Scholarship, to be awarded each year to the student who is the valedictorian of the high school senior class. The scholarship may be used for any purpose related to advancing the student’s educational and academic objectives. The only two criteria shall be that the student has been admitted to an accredited four-year college and has committed to attend such school, and that the student makes a promise to “pay it forward” when an opportunity to do something kind for a stranger presents itself in the future. The scholarship will be presented by Eric Hutner, Ms. Rubinstein’s husband of nearly 34 years at the time she passed away in June 2016.

BUSINESS RESOLUTIONS

Motion made by Mr. Jadick Seconded by Ms. Hillock to approve Resolutions B1 through B6 as listed below.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN			B1 through B5						

B1. Be it resolved that the Board, upon recommendation of the School Business Administrator/ Board Secretary, approves the adoption of the monthly certification(s) of Major Budgetary Account and Fund status as follows:

Whereas, the Board of Education has accepted and reviewed financial reports for the period ending September 30, 2016, including the Report of the Secretary;

Whereas, the Board has received and reviewed financial reports issued by the School Business Administrator/Board Secretary; (Attached as Appendix D)

Whereas, the Board has had consultations with the appropriate school administrators;

Resolved that members of the Board of Education do hereby certify that to the best of our knowledge, no major accounts appears to be overextended in violations of N.J.A.C 6A:23-2.11(c) 4.

B2. Be it resolved that the Board, upon recommendation of the School Business Administrator/ Board Secretary, approves the adoption of the monthly certification(s) of Major Budgetary Account and Fund status as follows:

Whereas, the Board of Education has accepted and reviewed financial reports for the period ending December 31, 2016, including the Report of the Secretary;

Whereas, the Board has received and reviewed financial reports issued by the School Business Administrator/Board Secretary; (Attached as Appendix E)

Whereas, the Board has had consultations with the appropriate school administrators;

Resolved that members of the Board of Education do hereby certify that to the best of our knowledge, no major accounts appears to be overextended in violations of N.J.A.C 6A:23-2.11(c) 4.

- B3.** Be it resolved that the Board, upon recommendation of the School Business Administrator/ Board Secretary, approves the adoption of the monthly certification(s) of Major Budgetary Account and Fund status as follows:

Whereas, the Board of Education has accepted and reviewed financial reports for the period ending January 31, 2017, including the Report of the Secretary;

Whereas, the Board has received and reviewed financial reports issued by the School Business Administrator/Board Secretary; (Attached as Appendix F)

Whereas, the Board has had consultations with the appropriate school administrators;

Resolved that members of the Board of Education do hereby certify that to the best of our knowledge, no major accounts appears to be overextended in violations of N.J.A.C 6A:23-2.11(c) 4.

- B4.** Be it resolved that the Board upon recommendation of the School Business Administrator/Board Secretary retroactively approves the transfer of funds/ budget adjustments for month ending January 2017 in the amount of \$ 211,837.10. (Attached as Appendix G)
- B5.** Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary retroactively approves the bills list dated January, 2017 as follows:

Fund 10- General Fund	\$ 2,304,696.94
Fund 20 – Special Revenue	\$ 45,247.84
Fund 30 – Capital Projects	\$ 0
Fund 40 – Debt Service	\$ 0
Fund 60 - Cafeteria Account	\$ 39,021.11
Fund 65 – Community School Account	\$ 21,377.34
Unemployment Trust Account	\$ \$4,693.76
January 2017, Payroll	\$ 2,555,782.62

- B6.** Be it resolved that the Board, upon recommendation of the School Business Administrator/Board Secretary, voids stale-dated checks in the General Fund in the amount of \$21,756.24 (Attached as Appendix H)

PERSONNEL RESOLUTIONS

Motion made by Ms. Carr Seconded by Ms. Hillock to approve Resolutions P1 through P11.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN		P1	P11 personal travel only	P6				P11 personal travel only	P11 personal travel only

P1. Be it resolved that the Board affirms that the merit criteria for the following goal has been satisfied by the Chief School Administrator, and the Board approves the payment of the non-pensionable merit bonus associated with said criteria, as set forth in the Chief School Administrator’s Employment Agreement, for the 2016-2017 school year:

Goal #	Goal Name	Type of Goal	% of Bonus	Amount of Bonus
1	Community Showcase	Qualitative	2.50	\$3,938.00
3	5Year Strategic Planning (5YSP) Ad Hoc Committee	Quantitative	3.33	\$5,245.00

P2. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the requests for a Disability Leave followed by Child Rearing Leave as follows:

Name	Position	Leave Start Date	Request for Leave End Date
K. Pagano	Speech Teacher Coleman	6/5/17	11/27/17

P3. Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the request for a Child Rearing Leave as follows:

Name	Position	Leave Start Date	Request for Leave End Date
J. McCarten	Special Education Teacher High School	2/22/17	3/6/17

P4. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the request for new Leave Start Date as follows:

Name	Position	Previously Approved Leave Start Date	Request for New Leave Start Date
Kerina Marble	Teacher of 6th Grade Middle School	2/27/17	2/13/17

- P5.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves a 15 day paid military leave of absence, for Brian Luckenbill from May 19, 2017 through June 9, 2017.
- P6.** Be it resolved by the Glen Rock Board of Education that the Board, upon recommendation of the Chief School Administrator, approve the appointment of the following volunteer to the high school coaching position, for the Spring season of the 2016-2017 school year:

Name	Coaching Position	Stipend	Account #
Paul White	Track	N/A	Volunteer

- P7.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the appointment of the following district substitutes for the 2016-2017 school year.

Name	Category	Certification Status
Maxx Wurzburger	Teacher	County Certification

- P8.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the following teaching staff members for an overage for teaching additional high school Physics and Pre-Engineering classes, effective May 19, 2017 through June 9, 2017 at the amounts shown below, based on the negotiated agreement.

Staff Member	Number of Classes Per Day	Amount Per Diem for Overage	Account Number
Irene Bickert-Fink	1	\$67.60	11.140.100.101.20.14.213
Heather McDermott	2	\$111.10	11.140.100.101.20.14.213
Marwin Rapkin	1	\$34.79	11.140.100.101.20.14.213

- P9.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the home instruction for High School student ID# 207843 as required February 3, 2017 through May 3, 2017 with one (1) hour of core subjects per week at the rate of \$40 per hour:

Home Instructor	Subject
Irene Bickert-Fink	Physics
Stephanie Kramer	Honors English 11
Stephanie Kramer	U. S. History II
Mary Ellen Wawrzossek	Pre-Calculus

- P10.** Be it resolved that the Board, upon the recommendation of the Chief School Administrator, approves the home instruction for High School student ID# 206499 as needed through June 22, 2017 up to ten (10) hours per week at the rate of \$40 per hour:

Home Instructor	Subject
Amy Giovanetti	Psychology
Dreena Moran	English 12
Brian Weinberg	Pre-Calculus

- P11.** Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following Travel and Conferences for professional development and training purposes as specified below:

Attendee	School/ Dep't	Program	Location	Date	Cost	Account
K. Regan	Curriculum & Instruction	Rutgers Industry Connect Networking Roundtable	New Brunswick, NJ	2/28/17	Travel Only	11.00.221.680.31.27.251
L. Babin	Central Office	Yellow Folder Digital Storage Info Session	Fort Lee, NJ	3/1/17	Travel Only	11.000.230.580.05.00.000
J. Biondi	Central Office	Yellow Folder Digital Storage Info Session	Fort Lee, NJ	3/1/17	Travel Only	11.000.230.580.05.00.000
A. Tahinos	Community School	NJSPRA Social Media Trends for School Districts	Pennington, NJ	3/9/17	Travel Only	65.430.200.580.34.44.151
L. Weber	Byrd	TMI Special Ed Law	Mahwah, NJ	3/10/17	\$150	11.000.223.580.10.00.000
L. Edwards	Special Services	TMI Special Ed Law	Mahwah, NJ	3/10/17	\$150	11.000.224.580.30.16.253
F. Violante	High	Annual NJ Athletic Directors Conference	Atlantic City, NJ	3/12/17 - 3/16/17	\$203	11.000.240.580.20.30.251
S. Neabore	HS/Special Services	Innovative Academic,	Paramus, NJ	3/17/17	No Cost	N/A

		Functional & Transition Practices in Spec. Ed.				
A.Jakobsen*	Byrd	Discovering Digital Citizenship	Oradell, NJ	3/20/17	No Cost	N/A
A. Chon	Byrd/Central	Mindfulness Based Stress Reduction	Hackensack, NJ	3/21/17	Travel Only	11.000.218.580.23.23.251
J. Wirt	Middle	Maker Day	Totowa, NJ	3/24/17	Travel Only	11.000.240.580.21.44.251
T. Caren	High	Central Pennsylvania Consortium Counselor Tour	Hershey, PA	3/27/17 - 3/29/17	\$150	11.000.218.580.23.23.251
B. Torsiello	Board Member	Bergen & Passaic County SBA Joint Meeting: Advocacy	Hackensack, NJ	3/30/17	Travel Only	11.000.230.585.05.40.132
S. Scarpelli	Board Member	Bergen & Passaic County SBA Joint Meeting: Advocacy	Hackensack, NJ	3/30/17	Travel Only	11.000.230.585.05.40.132
E. Hillock	Board Member	Bergen & Passaic County SBA Joint Meeting: Advocacy	Hackensack, NJ	3/30/17	Travel Only	11.000.230.585.05.40.132
L. Vargo	High	The Catholic Colleges of Northwestern PA	Scranton, PA	4/5/17 - 4/7/17	Travel Only	11.000.218.580.23.23.251
H. Frank*	Central	Coaching Coop, Gravity Goldberg, LLC	Ramsey, NJ	4/7/17	No Cost	N/A
R. Eaton	High	SUCH Counselor Tour	Saratoga Springs, NY	4/23/17 - 4/26/17	\$246	11.000.218.580.23.23.251

* Substitute Required

NOTE: All conference expenses to include Travel (mileage/tolls/parking) unless otherwise noted. Regular Travel Reimbursement requires the submission of a requisition and completed Professional Development Report no later than 30 days after the completion of the travel. The costs for substitute teachers will be in addition to travel costs.

HIB RESOLUTION

Motion made by **Ms. Hillock** Seconded by **Mr. Jadick** to affirm the decisions made in HIBHS1617-004 as reported by the Chief School Administrator during the February 6, 2017 Closed Session meeting.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√		√
NO									
ABSENT									
ABSTAIN								√	

OLD BUSINESS

Ms. Carr read a prepared statement with regard to process of developing the draft 2017-18 budget. The Board will revisit the topic of revenue generation after budget season.

Motion made by **Ms. Carr** Seconded by **Ms. Scarpelli** to cap the General Fund Tax Levy at a not to exceed cap of 3.25% and if possible to bring forth a revised draft budget which includes funding for the Middle School sports program.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN									

- Indoor Air Quality Testing - 2nd Series Report

Mr. Rinderknecht provided an overview of the 2nd report provided by the district's environmental consultants on February 16, 2017.

NEW BUSINESS

- NJIC Athletic Conference

Dr. Valenti will have a meeting with all coaches and assistant coaches to hear their thoughts on the different conferences; she wants a clear understanding on how it will affect each sport moving forward.

- Next Meeting Date: March 6, 2017

PUBLIC COMMENTS (II OF II)

Meeting opened to public comments at 10:19 PM.

A resident inquired about a volunteer lacrosse coach that was removed. Dr. Valenti will follow up with the Athletic Director. The resident asked if there was a policy which limits the amount of involvement a family may have within the district or specific sport. Dr. Valenti will look into that as well.

A resident thanked the Board for bringing Middle School sports back and noted the residents want to help.

A resident stated he was in favor of the activity fee acknowledging it should be pay to play; noting it should be for all activities at the Middle School/High School, they should not be considered separately.

A resident inquired on the cost of naming rights; specifically the baseball field. He asked if that number could be provided soon.

Meeting closed to public comments at 10:25 PM.

ADJOURNMENT

Motion made by Ms. Carr Seconded by Ms. Scarpelli to adjourn the Regular Meeting of February 27, 2017 at 10:26 PM.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√		√	√	√	√	√	√
NO			√						
ABSENT									
ABSTAIN									

Respectfully submitted,



Michael Rinderknecht
Business Administrator/Board Secretary