

GLEN ROCK BOARD OF EDUCATION
Glen Rock, New Jersey 07452
DARIO VALCARCEL, JR. MEDIA CENTER
March 13, 2017
- COMMITTEE OF THE WHOLE MINUTES -

President Torsiello called the meeting to order at 7:00 PM. In accordance with the Open Public Meetings Act, Chapter 231, the Laws of 1975, notice of this meeting has been sent to all school offices, officially designated newspapers, filed with the Borough Clerk and posted in the Board of Education office, forty-eight (48) hours in advance of the meeting.

MEMBERS PRESENT: Dr. Brennan, Ms. Carr, Ms. Hillock, Mr. Hirschberg, Mr. Jadick, Ms. McNabola, Mr. Ohri, Ms. Scarpelli, Mr. Torsiello

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Paula Valenti, Superintendent of Schools
Mr. Michael Rinderknecht, Business Administrator/
Board Secretary
7 Members of the Public
1 Press Representative(s)

RECESS TO CLOSED SESSION: 7:04 PM

BE IT RESOLVED BY THE GLEN ROCK BOARD OF EDUCATION that

WHEREAS, The Board of Education of Glen Rock must discuss personnel and legal matters which includes an HIB report; and

WHEREAS, The aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975 Chapter 231; it is therefore,

RESOLVED, That the aforesaid subjects shall be discussed in private session by this Board at the conclusion of the public segment of this meeting, and information pertaining thereto will be made available to the public at the next regularly scheduled meeting, or as soon thereafter as possible but no later than May 22, 2017, if reasons for non-disclosure no longer exist.

Motion made by Mr. Jadick Seconded by Ms. Scarpelli that the March 13, 2017 Regular Session Meeting be adjourned to Closed Session at 7:04 PM.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN									

WORK / REGULAR SESSION CALL TO ORDER: 8:00 PM

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
PRESENT	√	√	√	√	√	√	√	√	√
ABSENT									

ADEQUATE NOTICE OF MEETING

In accordance with P.L. 1975 Chapter 231, notice of tonight's meeting was mailed to The Record and The Ridgewood News on January 10, 2017. Notice of this meeting was also mailed to the Borough Clerk and was posted on the bulletin board of the Board of Education Office in the Administration Building on the same date. Copies of the procedures in effect for Regular Board Meetings are available for the public at tonight's meeting.

MISSION STATEMENT

The Glen Rock School District, an integral part of a supportive community founded on the principles of education, embraces its students as its highest priority by providing an exceptional education and opportunities for personal development of the whole child in a secure environment through a comprehensive, innovative and rigorous curriculum and co-curricular activities to foster productive and responsible citizens of the globally connected society.

STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied and the Board of Education President concurs that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Board of Education meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

PUBLIC COMMENTS - AGENDA ITEMS ONLY

The rules for public input at board meetings are contained in Glen Rock Regulation 1120 - copies are available at each meeting.

Meeting opened to public comments at 8:16 PM.

A resident requested the Public Comments portion be moved to the end of the agenda.

Meeting closed to public comments at 8:17 PM.

PRESENTATIONS

NJSBA Ethics Training

Presenters: Mr. Matt Lee and Mr. Mike Kaelber, NJSBA attorney

RECOMMENDED TIMEFRAME
NO MORE THAN 20 MINUTES PER CONTENT AREA

PERSONNEL

Motion made by Ms. Hillock Seconded by Mr. Hirschberg to approve Resolution P1 as listed below.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN									

P1. Be it resolved that the Board, upon recommendation of the Chief School Administrator, approves the following Travel and Conference for professional development and training purposes as specified below:

Attendee	School/ Dep't	Program	Location	Date	Cost	Account
S. Nerney	Middle	Emerging Student and Staff Health Issues	Mahwah, NJ	4/10/17 (tentative)	\$150.00	11.000.213.610.21.44.251

NOTE: All conference expenses to include Travel (mileage/tolls/parking) unless otherwise noted. Regular Travel Reimbursement requires the submission of a requisition and completed Professional Development Report no later than 30 days after the completion of the travel. The costs for substitute teachers will be in addition to travel costs.

GENERAL

➤ Governance

- Discussion

Dr. Valenti advised the following policies need to be approved to submit the Statement of Assurance to the County by April 7, 2017. Each has been reviewed by the appropriate administrator and no substantive changes were made.

- Policy 6171.4 - Special Education
- Exhibit 6171.4 - Special Education
- Policy 5118.2 - Foster Care and Educational Stability (New)
- Regulation 5118.2 - Foster Care and Educational Stability (New)
- Policy 5120 - Assessment of Individual Needs
- Policy 5125 - Student Records
- Regulation 5125 - Student Records
- Policy - 6171.5 Independent Educational Evaluation
- Old Business
 - Policy 9250
 - Bylaw 9250
- New Business/Regular Public meeting items
- Actionable items

➤ Instruction and Program

- Discussion
- Old Business
- New Business/Regular Public meeting items

Ms. Hillock provided a brief update on Instruction and Program.

- The pilots for the laptops and LMS are complete; recommendations will be provided at the next Committee of the Whole meeting
- The new Middle School/High School textbook materials for Social Studies and Spanish World Language have arrived
- The elementary schools are working together on their literacy programs
- 2016/17 Curriculum results will be presented soon as well as the plans for 2017/18
- Actionable items

BUSINESS

➤ Fiscal Management/Operations

- Discussion
- Old Business

Ms. Hillock asked if the 2017/18 Capital Projects list within the budget, specifically the Tennis Court project, could be voted on separately. Mr. Rinderknecht advised the budget and statement of purpose motions are all-inclusive.

- New Business/Regular Public meeting items
- Actionable items

Motion made by Ms. Hillock Seconded by Mr. Ohri to approve Resolutions B1 through B4 as listed below.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO			B4						
ABSENT									
ABSTAIN									

With regard to motion B4, some Board members expressed concern over the increase (over 2016/17) in monies allocated to the 2017/18 account relating to employee travel and related expenses.

B1. Approval of Tentative 2017-2018 Budget

Be it resolved, that the Board approve the following Tentative Budget for the 2017-2018 School Year:

	Budget	Local Tax Levy
General Fund (Fund 10)	\$47,315,265	\$43,540,070
Special Revenue Fund (Fund 20)	\$655,557	
Debt Service Fund (Fund 40)	<u>\$3,071,285</u>	\$2,436,622
Total Tentative Budget	\$51,042,107	

Be it further resolved, that the 2017/18 school year budget includes an automatic adjustment for enrollment, in the amount of \$146,007 and the use of the health care cost adjustment in the amount of \$100,367.

B2. Be it resolved that the Board approves the use of Banked CAP in the amount of \$169,337 to partially fund the lease of technology equipment, which must be completed by the end of the 2017-2018 budget year and cannot be deferred in accordance with N.J.S.A.18A:7F-39 and N.J.A.C. 6A:23A-10.3(b).

B3. Be it resolved that the Board approve the following Statement of Purpose for a Capital Reserve Withdrawal for excess costs and Other Capital Projects which

shall be added to the District's Advertised 2017-18 Budget for the Legal Advertisement of the Public Budget Hearing:

Capital Reserve Withdrawal – Other Capital Projects

For High School/Middle School roof replacement/restoration, floor tile replacement at the Byrd and Coleman Elementary Schools, High School tennis court repair/replacement and a High School/Middle School HVAC Roof Top Unit (RTU) replacement. The total cost of these projects is \$986,900 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the Core Curriculum Content Standards.

- B4.** Be it resolved by the Glen Rock Board of Education, that the Board, upon recommendation of the Business Administrator, approves the following resolution regarding Employee Travel and Related Expenses:

Whereas, school district policies 2033, 3310, 4131, 4133, 4233 and bylaw 9250 regarding travel reimbursement and related expenses and N.J.A.C. 6A:23B-1.2(b) provided that the Board Of Education shall establish in the 2016-2017 school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement in the amount not to exceed \$85,740.00; and

Whereas, the Board Of Education has incurred travel and related expenses as of February 28, 2017 in the amount of \$34,706.15 for the 2016-2017 school year; and

Whereas, school district policies 2033, 3310, 4131, 4133, 4233 and bylaw 9250 regarding travel reimbursement and related expenses and N.J.A.C. 6A:23B01.2(b) provides that the Board Of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 school year.

Now, therefore be it resolved, that the Glen Rock Board of Education hereby establishes the school district travel maximum for the 2017-2018 Tentative Budget in the sum of \$97,225.00; and

Be it further resolved, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion made by Ms. Scarpelli Seconded by Mr. Ohri to cancel the Board meeting scheduled for March 20, 2017.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN									

PUBLIC COMMENTS - AGENDA ITEMS ONLY

The rules for public input at board meetings are contained in Glen Rock Regulation 1120 - copies are available at each meeting.

Meeting opened to public comments at 10:33 PM.

None

Meeting closed to public comments at 10:34 PM.

ADJOURNMENT

Motion made by Ms. Carr Seconded by Ms. Hillock to adjourn the Committee of the Whole meeting of March 13, 2017 at 10:34 PM.

	Dr. Brennan	Ms. Carr	Ms. Hillock	Mr. Hirschberg	Mr. Jadick	Ms. McNabola	Mr. Ohri	Ms. Scarpelli	Mr. Torsiello
YES	√	√	√	√	√	√	√	√	√
NO									
ABSENT									
ABSTAIN									

Respectfully submitted,



Michael Rinderknecht
 Business Administrator/ Board Secretary